## West Texas A&M University Replacement Diploma

Replacement diplomas are **NOT** the diploma you receive upon graduating. After graduation an <u>initial diploma</u> will be mailed to the student by the Academic Dean's Office. (Please contact your Dean's Office for questions about your initial diploma.)

- Replacement diplomas will state "West Texas A&M University" and have the signatures of the current President, Chairman of the Board of Regents and Chancellor.
- The Office of the Registrar will verify your degree, any honors, and date of graduation before the order is sent to the Provost Office.
  - If you have **BOTH** an undergraduate and graduate degree from WTAMU: please indicate which degree you are ordering a replacement diploma for.
  - If you do not specify a preferred name to be listed on the diploma, the name currently on your student record will be listed on the diploma.
- The Provost Office will send the diploma information to the printing company. It takes 4-6 weeks to get diplomas back from the printing company. (Regardless of USPS or FedEx delivery method)

\*\*\*Diplomas CANNOT be processed if there are holds on the WT Student Account.\*\*\*